



91 Ways Community Coordinator

About Us

91 Ways is a community focused social enterprise, working with disadvantaged communities across Bristol and the South West to bring them together through food and the sharing of stories. While the pandemic has disrupted much of our programme of community based sharing events, we have switched our output to socially distanced cooking classes and online engagement.

To find out more about us and our work, visit our website: <https://91ways.org/about-us/>

We know there are many areas and communities of the city that are not being reached by the current pandemic response provision. The aim of this role and wider project is to find and build relationships with these communities, so that we can fill these gaps.

The Role

We are looking to appoint a Community Coordinator on a fixed term 3 month contract for 16 hours / 2 days a week, with the possibility of more hours and/or an extended contract, dependent on the progress and need of the project.

The project/role fee is £2400 for 16 hours a week over 3 months.

The successful applicant will be based in or close to Bristol due to the need for in person community outreach. Ideally they will have strong existing ties to some/all of the following areas: Stockwood, Bedminster, St Judes, St Pauls and Southmead.

The successful applicant must have a working laptop and ability to make calls. Working days and hours are flexible.

91 Ways is an equal opportunities employer and welcomes applicants of all ethnicities, ages, abilities and identifications. Please email info@91ways.org if you need the application form in another format.

The application deadline is **Friday 27th November** and interviews will be held the week of **Monday 7th December**.

Community Coordinator Role

To design, research and run the 91 Ways “Bringing Bristol Together” project as follows:

- Connecting with individuals, organisations and community groups across Bristol and the South West, to find out the details of their Covid provision including what they are doing and who they are helping
- To use this information to identify any immediate and short-term needs that are currently not being met because they fall outside the scope of other help available
- To design and implement a response to fill these gaps: this is likely to take the form of food provision, reducing loneliness and isolation, and signposting to help and resources available
- To put the project findings together into a document that can be shared with other organisations and policymakers
- To strengthen 91 Ways connections to the communities in Stockwood, Bedminster, St Judes, St Pauls and Southmead
- Maintain project planning documents including any documents needed for funding reporting. Monitor effectiveness of project and people reached.

Project Aims

1. To increase the immediate effectiveness and efficiency of the existing provision in a community, to those suffering due to Covid-19 (increase the number of people able to access healthy food on a regular basis)
2. To increase the provision of healthy food (and other necessary items) in the area
3. To increase the collaborative working relationships of the local community organisations, allowing these relationships to continue beyond the duration of this project

Person Specification

Essential

- Experience of working with diverse communities
- Strong existing links to existing communities and organisations providing Covid relief in Bristol
- Excellent organisational and planning skills
- Self motivated with strong time management skills
- Strong written communication skills
- Confident and friendly verbal communicator, good at forging relationships and putting people at ease
- Confident with spreadsheets
- Research skills
- Positive can-do attitude

Desired

- Experience of project management including monitoring and analysis
- Experience of working with charities and/or public sector
- Stakeholder management and development skills
- Own vehicle and clean driving license

For more information or to make informal enquiries, please contact info@91ways.org

[Apply here](#)